

GDPR Privacy Policy

Notts County Football Club Supporters Association (NCFCSA)

1. Introduction

Notts County Football Club Supporters Association ("the Association", "we", "us", "our") is committed to safeguarding the privacy and personal data of its members and supporters. This Privacy Policy outlines how we collect, use, store, and protect personal data in accordance with the UK General Data Protection Regulation (UK GDPR), the Data Protection Act 2018, and the Privacy and Electronic Communications Regulations (PECR).

2. Data Controller

The Data Controller responsible for your personal data is: Membership Secretary Lois Brough

Notts County Football Club Supporters Association (NCFCSA)

3. Personal Data We Collect

We may collect and process the following categories of personal data:

Full name

Contact information (email address, telephone number, postal address)

Membership details and history

Payment and transaction records

Communication preferences

Website usage data (via cookies and analytics tools)

Any additional information voluntarily provided by you

4. How We Collect Your Data

We collect personal data through the following means:

Membership registration forms

Online forms via our website

Event registrations

Direct correspondence (email, phone, or in person)

Website interaction (cookies and tracking technologies)

5. Legal Basis for Processing

We process your personal data under the following lawful bases:

Contractual necessity – to administer your membership

Consent – for marketing communications and non-essential cookies

Legal obligation – to comply with applicable laws and regulations

Legitimate interests – to manage membership engagement, communicate relevant updates, and improve supporter services where this does not override your rights and freedoms

6. How We Use Your Data

Your personal data is used to:

Manage and administer membership accounts

Process membership payments and renewals

Communicate news, updates, and events

Maintain accurate financial and membership records

Improve our services and engagement with supporters

Comply with legal and regulatory obligations

7. Membership Payments and Financial Data

Membership payments are processed securely via PayPal. By making a payment, you agree to PayPal processing your financial information in accordance with their privacy policy.

We do not store or have access to your full payment card details. All payment data is handled directly by PayPal using secure encryption and fraud prevention systems.

We retain limited transaction data including:

PayPal transaction ID

Payment status

Membership type or product purchased

Payment date

This data is retained solely for accounting, auditing, and membership administration purposes, in compliance with HMRC and legal record-keeping requirements.

8. Data Sharing

We do not sell or trade personal data. Personal data may be shared with:

PayPal (for payment processing)

Email communication providers (e.g. mailing platforms)

Website hosting providers

Professional advisers (e.g. accountants)

Regulatory or legal authorities where required by law

Where data is transferred outside the UK, appropriate safeguards such as standard contractual clauses are in place to protect your personal data.

All third parties are required to process your data securely and in accordance with data protection legislation.

9. Data Retention

We retain personal data only for as long as necessary, including:

Duration of active membership

Up to 6 years for financial records (to comply with legal obligations)

Data no longer required will be securely deleted or anonymised.

10. Data Security

We implement appropriate technical and organisational measures, including:

Secure password-protected systems

Restricted access to authorised personnel only

Secure cloud-based storage systems

Encrypted payment processing via PayPal

Use of additional security measures such as two-factor authentication where applicable

We regularly review our data protection practices to ensure ongoing compliance.

11. Your Rights

Under UK GDPR, you have the right to:

Access your personal data

Correct inaccurate data

Request deletion of your data

Restrict or object to processing

Request data portability

Withdraw consent at any time

We will respond to all legitimate requests within one month.

You also have the right to lodge a complaint with the Information Commissioner's Office (ICO).

12. Cookies Policy

Our website uses cookies in accordance with PECR and UK GDPR.

What Are Cookies?

Cookies are small text files placed on your device to help websites function and improve user experience.

Types of Cookies We Use

Strictly Necessary Cookies – essential for site functionality

Analytics Cookies – help us understand website usage (e.g. Google Analytics)

Functionality Cookies – remember your preferences

Marketing Cookies – only used where applicable and with consent

Cookie Consent (Website Banner)

When you first visit our website, you will be presented with a cookie banner requesting your consent to use non-essential cookies.

The banner will allow you to:

Accept all cookies

Reject non-essential cookies

Customise your cookie preferences

Non-essential cookies will not be set unless you provide explicit consent.

You may withdraw or change your consent at any time via the cookie settings link available on our website.

Managing Cookies

You can also control cookies through your browser settings. Disabling cookies may affect website functionality.

13. Children's Data

We do not knowingly collect or process personal data from children under the age of 16 without parental or guardian consent.

14. Data Breaches

In the event of a data breach, we will take appropriate action and notify affected individuals and the Information Commissioner's Office (ICO) where required by law.

15. Changes to This Policy

We reserve the right to update this Privacy Policy. Updates will be published on our website with a revised date and version number.

16. Contact Information

For any queries regarding this policy or your personal data, please contact:

Notts County Football Club Supporters Association (NCFCSA)

secretary@ncfcsa.org.uk